

iOS 10 Email Configuration

This guide explains how to configure your iPhone to access your email account.

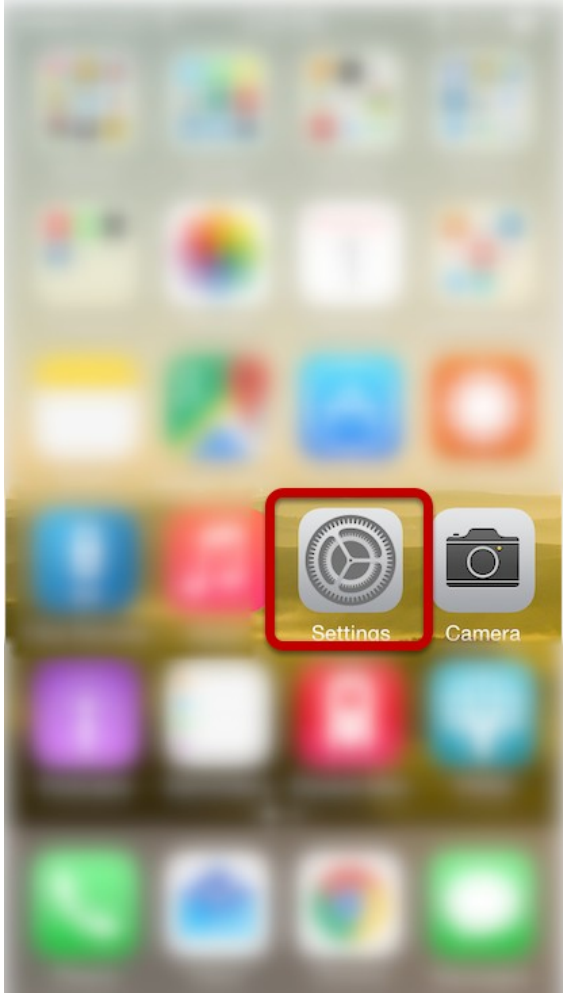
This tutorial was created using an iPhone running iOS 10. If you are using different hardware or a different OS version, these instructions may differ.

Logging into webmail at:

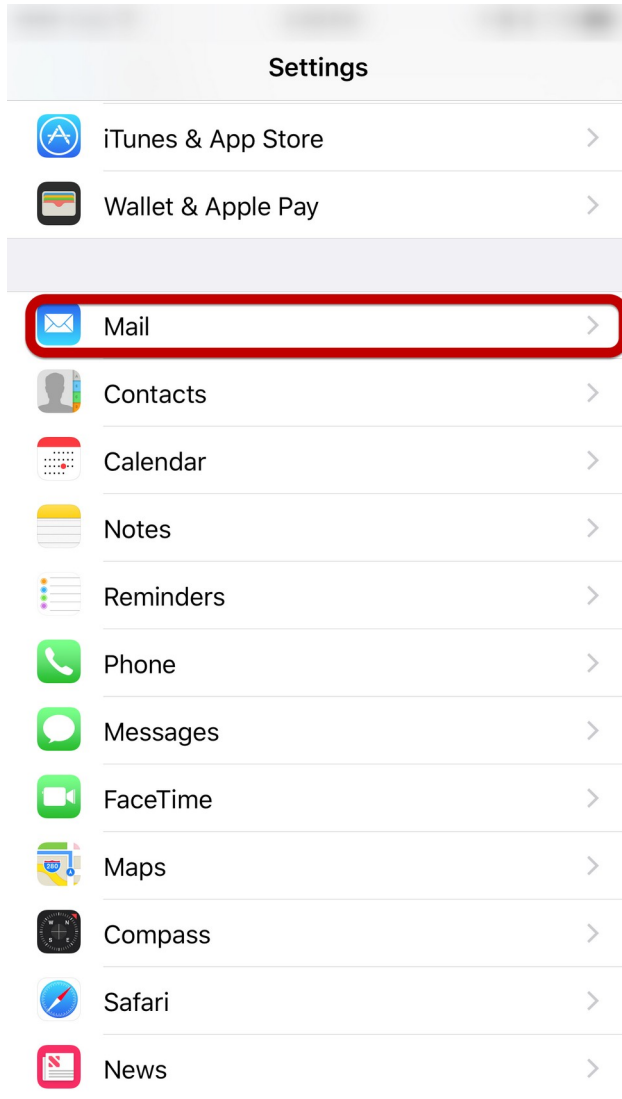
<http://mail.hostedemail.com>

If you are able to successfully login to the webmail interface, then your email is in working order.

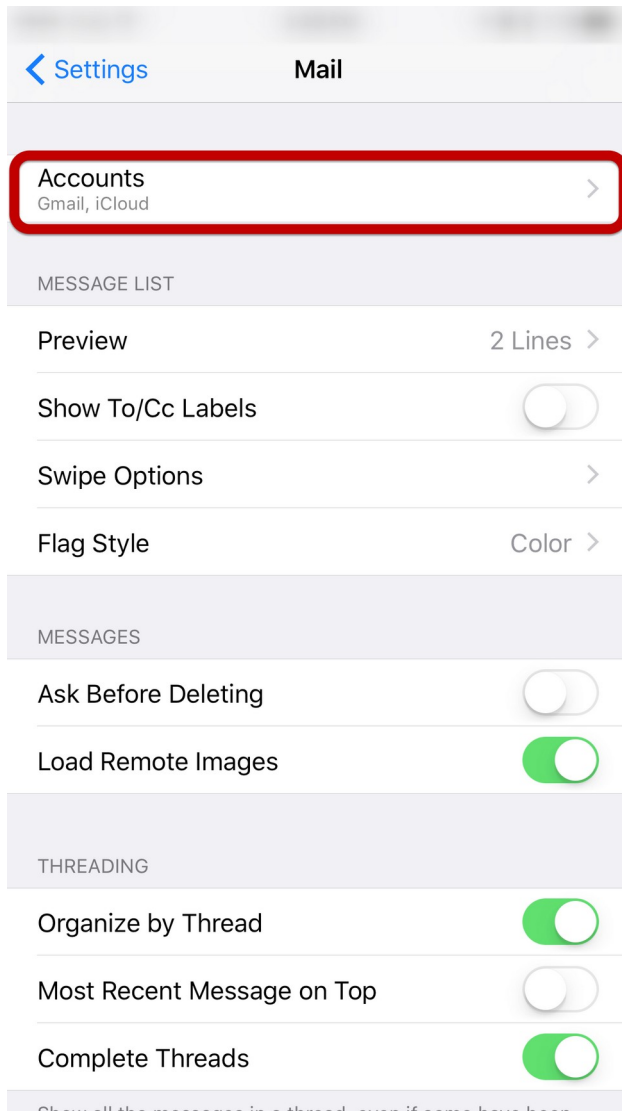
Step 1: Click on Settings on the home screen.



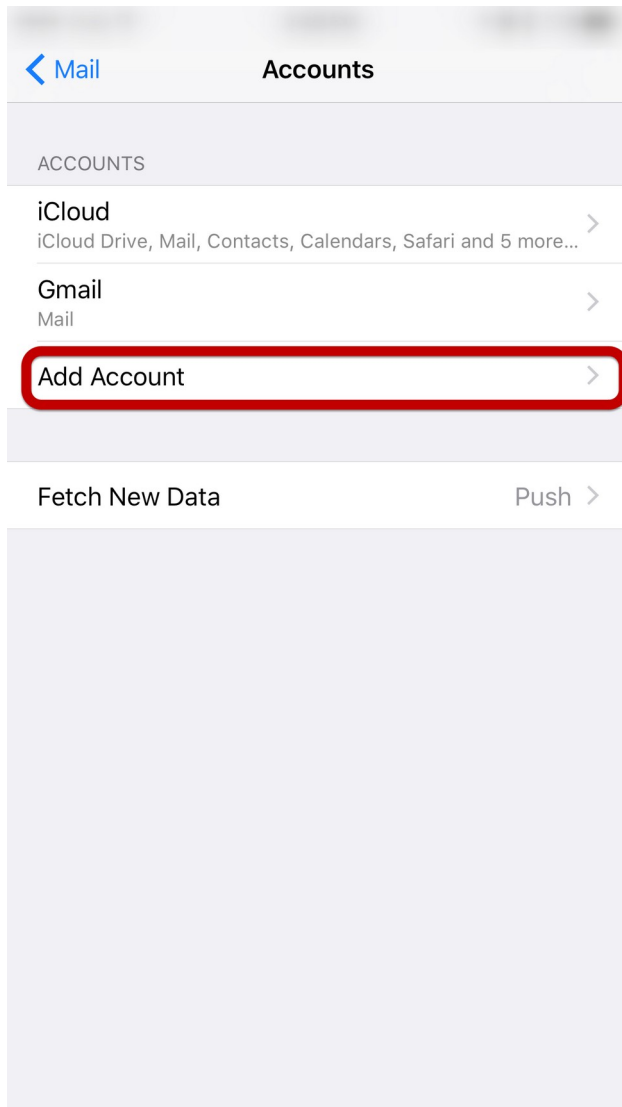
Step 2: Click on Mail



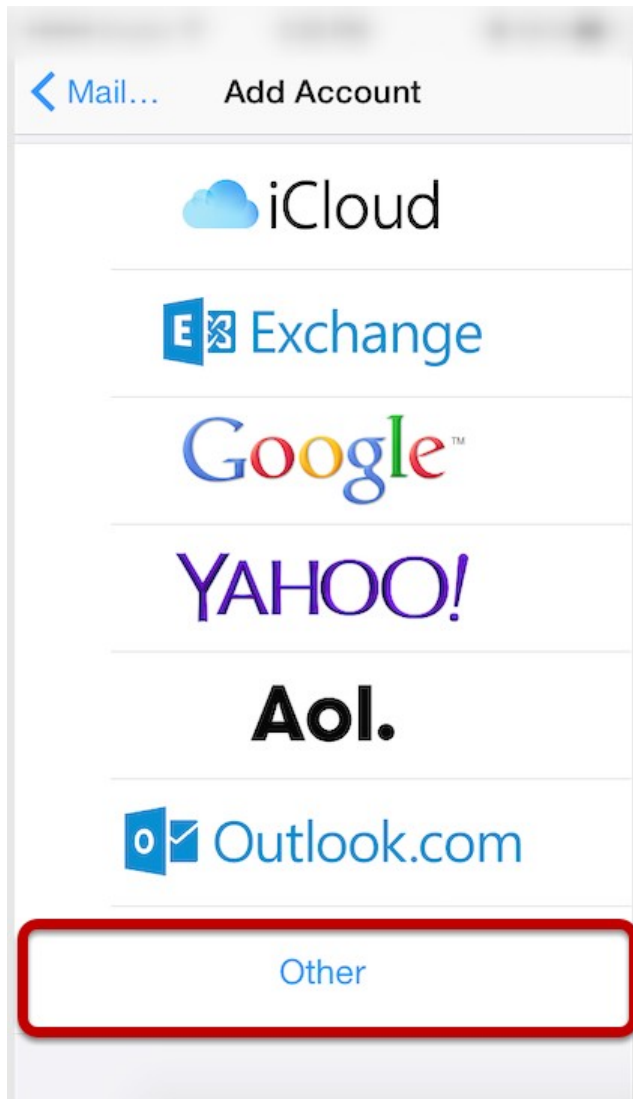
Step 3: Click on Accounts



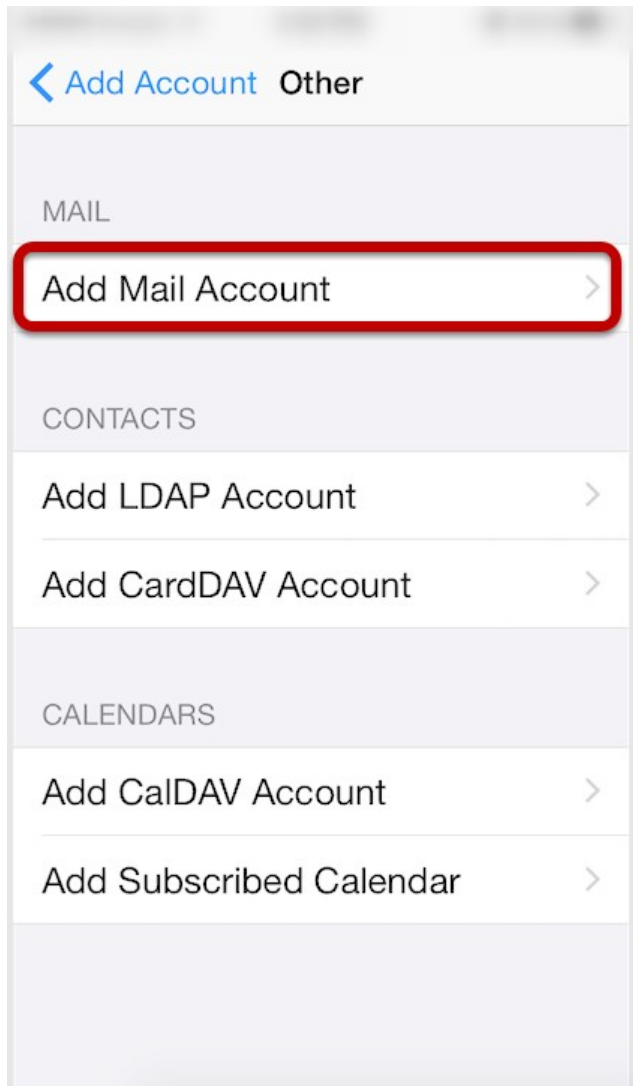
Step 4: Click on Add Account



Step 5: Select "Other"



Step 6: Click "Add Mail Account"



Step 7: Enter Account Information

The screenshot shows the 'New Account' screen in the iOS 10 Mail Configuration app. At the top, there are three buttons: 'Cancel', 'New Account', and 'Next'. Below these is a form with four fields: 'Name' (with the placeholder 'Email User'), 'Email' (with the placeholder 'user@example.com'), 'Password' (with eight dots), and 'Description' (with the placeholder 'Example'). A keyboard is visible at the bottom of the screen.

Enter the following settings:

Name

The name displayed when you send email

Address

Your full email address

Password

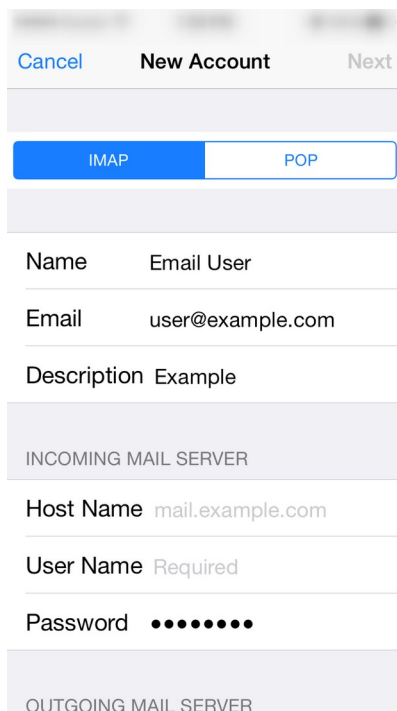
Your email account password

Description

Account description of your choice

Tap **Next**.

Step 8: Select Account Type



The screenshot shows the 'New Account' screen in iOS. At the top, there are three buttons: 'Cancel' (blue), 'New Account' (black), and 'Next' (grey). Below the buttons is a selection bar with two options: 'IMAP' (highlighted in blue) and 'POP' (white with a blue border). Underneath the selection bar are several text input fields: 'Name' with the value 'Email User', 'Email' with 'user@example.com', and 'Description' with 'Example'. Below these fields is a section titled 'INCOMING MAIL SERVER' which contains 'Host Name' (mail.example.com), 'User Name' (Required), and 'Password' (represented by seven dots). At the bottom, there is a section titled 'OUTGOING MAIL SERVER'.

Select your account type on this page. We recommend IMAP for mobile devices as messages are stored on the server which provides better syncing with multiple devices.

Step 9: Enter Incoming Mail Server Information

The screenshot shows the 'New Account' screen in an iOS mail configuration app. At the top, there are three buttons: 'Cancel', 'New Account', and 'Next'. Below this is a section titled 'INCOMING MAIL SERVER'. It contains three input fields: 'Host Name' with the value 'mail.hostedemail.com', 'User Name' with the value 'user@example.com', and 'Password' which is currently masked with seven black dots. Below the incoming server section is a section titled 'OUTGOING MAIL SERVER'. At the bottom of the screen, a virtual keyboard is visible, showing keys for 'I', 'The', and 'I'm' at the top, and a full QWERTY keyboard below. The keyboard includes keys for numbers (123), globe, microphone, space, and return.

Under the **Incoming Mail Server** section, enter the following settings.

Host Name:

mail.hostedemail.com

User Name:

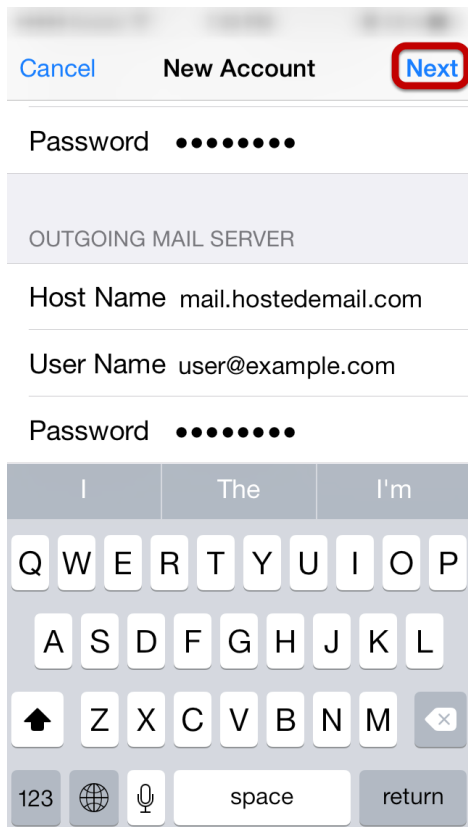
Your email account

Password:

Your email account password

Scroll down to the **Outgoing Mail Server** section.

Step 10: Enter Outgoing Mail Server Information



Under the **Outgoing Mail Server** section, enter the following settings:

Host Name:

mail.hostedemail.com

User Name:

Your email account

Password:

Your email account password

Please note that the outgoing mail server setting is not optional. You will need to enter this information in order to properly configure the account.

Tap **Next** to complete account setup.